

Course: Advanced InDesign CC

Duration: Two day workshop



Course covers the following topics:

- Step & Repeat
- Multiple Masters & Templates
- Importing Style Sheets
- Numbering & Sections
- Creating Corporate Swatches
- Working with the Pen Tool
- Working with paths
- Creating a Table of Contents
- Hyperlinks & Cross Referencing
- Adding Footnotes
- Creating Layers
- Create Tables & Table Styles
- Working with Long Documents
- Assign Profiles
- Using Data Merge
- Using Scripts

At completion of the course students will be able to:

Create multiple objects using Step & Repeat
Create Multiple Masters
Create Templates
Import Style Sheets
Use Numbering & Section functionality
Create Corporate Colour Swatches
Use the Pen Tool
Working with Type Paths
Create Table of Contents based on Style Sheets
Create Hyperlinks
Insert Cross References & Footnotes
Use Layers
Setup Tables & Table Styles
Set up Profiles
Use Data Merge
Use Scripts to increase productivity

Adobe

InDesign

Captivate

PhotoShop

Illustrator

All students receive:

An Adobe Certified Instructor
Comprehensive Training Manual
Course Certificate
Free luncheon voucher
Unlimited Telephone Support
Additional onsite support at a cost effective rate to suit specific

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